COMPLETION OF A MINOR
IN THE HUMANITIES, ARTS, AND SOCIAL SCIENCES

This completion form should be signed only when A) the Minor has been entirely completed or B) you are currently taking the remaining subject(s) during your final term before graduation. Detailed guidelines are available online: shass.mit.edu/undergraduate/minors.

Name: _____ _____ _____ **MIT ID#:** _____
(Last) (First) (Initial)

Email: _____ Phone Number: _____ Planned Month and Year of Graduation: _____

Minor Field: _____ Primary Major: _____ Major Advisor: _____

Other Minor (if applicable): _____ Secondary Major (if applicable): _____

This form must be reviewed with the appropriate Minor Advisor as soon as you have received grades for the classes listed on your Minor Application Form, or no later than the end of the third week of classes of the semester in which you plan to graduate (there is a $50 late fee). This deadline applies even if you are taking a class toward your Minor in your final semester.

You must bring the following with you:

1) The white copy of your HASS Minor Application Form, which you may pick up at the field office for your Minor
2) Your most recent Unofficial Transcript
3) Your Status of Registration if you are taking a course in your last term

The light yellow copy of this form must be turned in to the HASS Academic Administrator by the deadline. Even if your form is signed by the deadline, if it is not turned in to the HASS Academic Administrator, it will be considered late.

Minor Program subject(s) not yet completed, now being taken in your final term:

Subject Number (List the exact subject number for which you are registered.)	**Subject Title**

I certify that (except for any subjects listed above, which are being completed in the student's final term), this student has completed the Minor Program, with approved changes as noted on the application form.

_____ _____ _____
Minor Advisor's Name (print) **Minor Advisor's Signature** **Date**

WHITE COPY: Field Office LIGHT YELLOW: HASS Academic Administrator (4-240) PINK: Major Advisor GOLD: Student